



Gokhale Education Society's  
**SIR DR. M. S. GOSAVI POLYTECHNIC INSTITUTE**

Nashik-Pune Highway, Nashik Road, Nashik-422101 Ph. 0253-2451547

E-mail: principal@gespoly.org, Website: www.gespoly.org

Approved by AICTE, DTE & Affiliated to MSBTE



18/07/2024

## **ORDER**

Grievance Redressal for SC/ST in GES's Sir Dr. M. S. Gosavi Polytechnic Institute assures accountability, responsiveness, user-friendliness and healthy working atmosphere for the staff and students of the community. The committee helps students as well as the employees to record their complaints, if any and solve their problems related to academics, resources and personal grievances. Ragging complaints are handled as per the anti-ragging rules of Govt. of India Guidelines. Woman harassment complaints handled as per government guidelines by respective section.

### **Objectives and Functions:**

- Encouraging the SC/ST employee/student to express their grievances freely and frankly without any fear of being victimized.
- Entertain written signed complaints and petitions of SC/ST students/staff in respect of matters directly affecting them individually or as a group.
- Ensure grievances are registered and acknowledged promptly through a unique file identification number for future reference.
- Enquiry into the grievances, making recommendations, and reporting to the concerned authorities.
- Monitoring the progress of disposal of the grievance.
- Ensuring disposal of grievances within the time frame. If unsolved within the time frame the coordinator of the committee will report to the ombudsman of the university.
- Dealing with every grievance in a fair manner.
- Ensuring a reasoned and an optimistic reply for every grievance rejected.
- Recommending appropriate action against complainant, if allegations made in the documents are found to be baseless.
- Collection of the feedback from the complainant.
- Monitoring the publication of annual report.



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**Guidelines for complainant:**

- The complainant has to submit his / her complaint in a prescribed form along with necessary documents (if any) in support of his / her complaint.
- They shall have to apply individually and represent his / her case before Grievance Redressal Committee.
- No proxy will be allowed to represent his / her complaint.
- They shall not be allowed to file a case in any judicial court when the matter is pending before the Grievance Redressal Committee.
- In case of any false complaint, the Chairman of the Cell may order appropriate action against the complainant.
- Always keep the complaint no. for future reference.

**SC / ST STUDENTS' AND FACULTY WELFARE AND GRIEVANCES REDRESSAL  
COMMITTEE**

<b>Sr. No.</b>	<b>Names of Committee Members</b>	<b>Designation</b>
01	Dr. Mrs. S. P. Deshpande	Chairman
02	Prof. A. D. Matre	Member
03	Ms. Komal Hiware	Member
04	Mr. A. T. Sadgir	Member
05	Ms. Mohini Jadhav	Student Member
06	Mr. Anuj Barve	Student Member
07	Mr. Om Korade	Student Member
08	Mr. Amit Salve	Student Member

**PRINCIPAL**